



COVID-19

The Children's Sailing Trust are currently offering activities! We will continuously review the government guidelines and industry advice and amend these measures we are putting in place in order to safeguard CST users and staff from contracting Covid-19 within our activities.

The primary preventative action will be social distancing and sanitisation. There are no CST indoor spaces available for the public. Outside spaces are public areas with the risk of transmission low.

- All staff and users will be asked to confirm a daily declaration referencing Covid-19 symptoms or have any reason to be self-isolating. Anyone who can not satisfactorily answer no to all of the points in the declaration will be unable to take part in the activities (declaration available on the website)
- Where possible, a minimum of 2m distance will be kept between instructor and participant at all times. Where this is not possible, mitigations will be put in place unless the safety of a person is at risk, whereby the CST staff member will risk assess the need for PPE
- Face coverings are advised to be worn at all times (with the exception of those exempt) within the pick up/drop off areas and around any CST building or powerboat
- Access is limited within CST building
- Hand sanitiser will be available at the pick up/drop off points and operating base for customers and staff to sanitise their hands before and after activities and throughout the sessions
- All staff will be trained in new health and hygiene procedures
- Group sizes will be kept inline with government guidelines at the time. Each group will form a course bubble and will be unable to mix with other bubbles
- All equipment and hard surfaces will be disinfected between sessions (buoyancy aids, boats, kayaks, paddles, helmets etc). Where possible students will be allocated kit for the duration of their course
- In the event of anyone requiring first aid we will make our first aid kits available and give as much guidance as we can for self-administration (or administration within a bubble). As a last resort, our first aiders will apply PPE to be able to administer treatment
- The Duty Officer will continuously risk assess the activities in line with participant ability and environmental conditions. The need to cancel sessions may be more prevalent than in normal operations to ensure we keep all activities in safe, manageable parameters

NHS Track & Trace

Containing outbreaks early is crucial to reduce the spread of Covid-19, protect the NHS and save lives. To assist in reducing the spread we will contact anyone who comes into close contact with anyone who reports having Covid-19. To enable this we:

- keep accurate registers of students attending our activities.

The information provided will be kept securely in line with the CST privacy policy, and will not be used for any other purpose.

Bookings

All bookings must be made in advance (either online or by phoning the office), we are unable to accept any bookings on the day. You will receive confirmation email of your booking at time of booking. Closer to the activity date we will email further communication regarding any specific restrictions in place during the time of your activity.

Our standard booking terms remain in place. Where a booking needs to cancel for covid-19 reasons:

- **prior to the course starting** - we will look to offer credit to be used against a future booking or refund
- **during the course dates** – we will look to offer credit to be used against a future booking or refund for any outstanding sessions not attended

Please note, where a booking contains participants from two or more bubbles/households, we will only be able to offer the above conditions to those directly affected by the covid-19 restrictions.

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