



# Children's Sailing Trust

**Job Title:** Outdoor Learning and Paddlesport Instructor  
**Reporting to:** Activities Manager  
**Based:** Trevassack Lake, Garras

*The vision for Children's Sailing Trust (CST) is to deliver safe, welcoming watersport environments and facilities that generate sustainable profits for the charity. Our mission is to create and maintain high quality watersport environments and commercially viable facilities that enable young people to develop their confidence, competence and resilience.*

## Job Description

### Overall purpose of the job

Working in conjunction with a Senior Instructor or Safety Officer, the Outdoor Learning/Paddlesport Instructors will work both 1:1 (with students on EHCP provision) and with groups to provide a mix of watersports and land-based activities.

This role will include:

- leadership in providing our council run HAF (Time2Move) school holiday programme
- working with both neurodiverse and neurotypical students
- Working an average of 25 hours a week to flexibly fit the needs of our programme and the candidate

### Duties and responsibilities

- To deliver high quality land-based and water-based sessions to a variety of groups and individuals
- Providing written updates on student progress for schools and parents as well as day-to-day communication ensuring we and they are doing the best we can for the student
- To maintain and exceed the standards set by the National Governing Bodies associated with the activities delivered
- To ensure that all equipment is checked as required
- To ensure that activity areas are maintained in a safe and clean state appropriate to the activity, as well as ensuring activity areas are clean and tidy and equipment put away at the end of each working day
- To act in a professional manner always ensuring that clients have a safe and enjoyable experience at CST, in accordance with our Code of Conduct
- To attend monthly staff training
- To attend pre-season training and induction days
- To assist the Senior Instructors in any other centre-related tasks

### Additional responsibilities

- To adhere to all the Policies and Procedures of the organisation
- To commit to continual professional development and undertake any training and development deemed necessary for the purposes of the role
- To maintain working knowledge of the Policies, Procedures and Regulations governing CST
- To comply with the data security requirements and procedures at all times and process data in line with the Data Protection Act 1998

- To take positive steps to identify and overcome barriers to participation amongst young people, older people, people from BME groups and disabled people, prioritising access and inclusion
- To be prepared to occasionally carry out work outside of the contracted / normal working pattern i.e. evenings
- To undertake other duties that can reasonably be expected in a post of this nature

### Person specification

	Essential	Desirable
Qualifications and experience	<ul style="list-style-type: none"> <li>• Qualifications for or experience in providing forest school style activities</li> <li>• Paddle UK Paddlesport instructor</li> <li>• Delivery of SEND sessions on land and water</li> <li>• RYA Powerboat Level 2</li> </ul>	<ul style="list-style-type: none"> <li>• RYA dinghy Instructor</li> <li>• BC Paddlesport Leader</li> <li>• RYA Powerboat Instructor</li> <li>• RYA Safety Boat</li> <li>• Full UK driving licence</li> <li>• Safeguarding qualifications</li> <li>• Delivery of shore-based team building sessions in an outdoor setting</li> </ul>
Skills and knowledge	<ul style="list-style-type: none"> <li>• Creating games and activities</li> <li>• Child protection / safeguarding</li> <li>• Health and safety</li> </ul>	
Personal qualities	<ul style="list-style-type: none"> <li>• Excellent communication skills, ability to build rapport with children, young people and their families or teachers</li> <li>• Energetic, positive attitude</li> <li>• Proactive</li> <li>• Strong client focus, motivated to deliver high quality experience</li> <li>• Understanding importance of equality and diversity, and a commitment to creating an inclusive culture</li> <li>• Flexible and adaptable to working patterns</li> </ul>	